

# BURRTON UNIFIED SCHOOL DISTRICT NO. 369

## Burrton, Kansas

July Board Meeting  
July 10, 2023  
USD 369 Library

The July meeting of the board of education was called to order by Karl Matlack, named as temporary chairperson, at 7:00 pm on Monday, July 10, 2023 in the USD 369 Library with the following present: Anthony Schmitt, Mark Young, Angela Penner, J. Manuel Hernandez, William Klein, Aaron Hurst, Kara Schwindt - Superintendent, & Sara Durner - Board Clerk

Board members absent were: none

Visitors were Rodney Redinger; Geneva Loeck; Clark Kirk; Nicole Kirk; Madison Kirk; Ryan Ratzlaff; Faith Martin; Craig Lang; Emily Leonard

Karl Matlack moved that the agenda be approved with the following changes - 10D moved to 12A, Addition of 11C - Student Data, Addition of 12A - State Assessment Data, Addition 12B - Resignation - J. Everett, item 12 moved to item 13, item 13 moved to item 14. Manuel Hernandez seconded the motion, which carried 6-0.

Karl Matlack nominated Angela Penner as board president for the 2023-2024 fiscal year. Anthony Schmitt seconded the motion, which carried 6-0. Angela Penner accepted the position as president.

Karl Matlack nominated J. Manuel Hernandez as board vice president for the 2023-2024 fiscal year. William Klein seconded the motion, which carried 6-0. J. Manuel Hernandez accepted the position of vice president.

The following public commented:

Clark Kirk - Cell Phone Policy

Rodney Redinger - Rumors and Communication Concerns

Aaron Hurst entered the meeting at 7:06pm.

Anthony Schmitt moved that the consent agenda be approved as follows: pledged securities report & disposal. Angela Penner seconded the motion, which carried -0.

Superintendent Kara Schwindt gave the Superintendent's report to the board.

Anthony Schmitt moved that the following appointments be approved:

- Truancy Reporting Officer, Expulsion Hearing Officer, Board's Agent (pertaining to Purchasing, Cooperative, Food Service Hearing Official, and District Hearing Official), Federal Program Compliance Officer, Coordinator for Homeless Children, 504 Coordinator, Title IX Coordinator

Kara Schwindt

- Truancy Reporting Officer, Activity Fund Authorization,  
Deputy Clerk  
Geneva Loeck
- Board Clerk, Health Insurance Representative, KPERS  
Representative, Food Service Authorized Representative, Custodian  
of Records, Federal Fiscal Compliance Officer  
Sara Durner
- Board Treasurer, Freedom of Information Officer, Food Service Determining Official  
Leslie Campbell
- Truancy Reporting Officer  
Lindsay Hogan
- Food Service Determining Official  
Raenita Unruh
- Title IX Investigator  
KASB
- Title IX Decision Maker Official
  
- Ark Valley Special Education Cooperative Alternate  
Angela Penner

William Klein seconded the motion, which carried 6-0.

William Klein moved that the board approve to adopt a 1,116 hour calendar for the 2023-2024 school year. Mark Young seconded the motion, which carried 7-0.

William Klein moved that the board approve the destruction of accounting records for the fiscal year 2017-2018. Student records including Driver's Education and permanent records and will not be destroyed. Aaron Hurst seconded the motion, which carried 7-0.

Anthony Schmitt resolved that the regular meeting of the Board of USD No. 369 for the 2023-2024 fiscal year be held on the dates listed below:

July 10, 2023  
 August 7, 2023  
 September 11, 2023  
 October 9, 2023  
 November 13, 2023  
 December 11, 2023  
 January 8, 2024  
 February 12, 2024  
 March 6, 2024  
 April 8, 2024  
 May 13, 2024  
 June 10, 2024  
 June 26, 2024

and that the regular meeting time will be 7:00 p.m. and the place will be in the USD 369 Meeting Room or the USD 369 Library. The board reserves the right to adjourn any regular meeting to another time and place. Mark Young seconded the motion, which carried 7-0.

Mark Young moved that the board approve the State Bank of Burrton as our official depository for 2023-2024. Anthony Schmitt seconded the motion, which carried 7-0.

Anthony Schmitt moved that the board approve the appointment for Mark Young to serve as a contact person for KASB governmental Relations Network for 2023-2024. Aaron Hurst seconded the motion, which carried 7-0.

Anthony Schmitt moved that the board approve the appointment of Maranda Matlack to serve on the Recreation Commission until June 30, 2024 & Karren Critchfield until June 30, 2025. Mark Young seconded the motion, which carried 7-0.

William Klein moved that the board approve for USD 369 to participate in Title Services and SRSA (formerly known as REAP) programs for 2022-2023. Karl Matlack seconded the motion, which carried 7-0.

Angela Penner moved that the board approve the following resolution waiving generally accepted principals for 2023-2024.

“WHEREAS, the Unified School District No. 369, Burrton, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2024 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 369, and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2024.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 369, Burrton, Kansas, in regular meeting duly assembled this 10th day of July 2023, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2024.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of the Unified School District No. 369 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.”

Karl Matlack seconded the motion, which carried 7-0.

William Klein moved that the board approve the mileage reimbursement at \$.665 p/mile for 2023-2024. Anthony Schmitt seconded the motion, which carried 7-0.

Anthony Schmitt moved that the board approve the Harvey County Independent also known as the Harvey County Now as USD 369’s official newspaper for 2023-2024. Aaron Hurst seconded the motion, which carried 7-0.

Aaron Hurst moved that the board approve the following resolution for 2023-2024.

“That the clerk be authorized to pay certain bills which are due at a date that either a discount for payment by a certain date can be taken advantage of or a penalty assessed by a certain date can be avoided when such dates are prior to a meeting of the Board, and that bills paid in this manner will be listed and presented to the Board for approval at the next regularly scheduled meeting.”

William Klein seconded the motion, which carried 7-0.

Anthony Schmitt moved that the board approve to authorize the limits of the petty cash funds to be \$1,500 in the district office as authorized by K.S.A. 72-8208 for 2023-2024. William Klein seconded the motion, which carried 7-0.

William Klein moved that the board approve the substitute teacher pay at \$120.00/day for 4.01+ hours per day and \$60/day for 4 hours and under a day; after ten consecutive days in the same position, the rate will increase to 1/165 of the base salary, retroactive to the beginning of the consecutive service for 2023-2024. Mark Young seconded the motion, which carried 7-0.

The Board tabled the nomination of legal counsel to a later date.

The Board discussed the following

- A. Fees
- B. Transportation
- C. Draft Budget/Revenue Neutral Rate Intent to Exceed
- D. State Assessment Data
- E. Science Curriculum
- F. Social Emotional Curriculum

Karl Matlack moved to approve the bills for payment as presented. William Klein seconded the motion, which carried 7-0.

Tony Schmitt moved to approve the fees as presented with the only increase being to food service pricing. Aaron Hurst seconded the motion, which carried 7-0.

Aaron Hurst moved to approve the intent to exceed Revenue Neutral for 2023-2024. William Klein seconded the motion, which carried 7-0.

William Klein moved to approve the review of state assessment data as required. Tony Schmitt seconded the motion, which carried 7-0.

Aaron Hurst moved to approve the science curriculum as presented. Karl Matlack seconded the motion, which carried 7-0.

The board tabled the vote of social emotional curriculum to a later date

Manuel Hernandez moved that the board go into executive session to discuss non-elected personnel pursuant to the exception under KOMA for non-elected personnel to include Kara Schwindt, and the open meeting will resume in the district library at 9:05 p.m. Anthony Schmitt seconded the motion, which carried 7-0.

Karl Matlack move the board go into an executive session to discuss negotiations pursuant to the exception under KOMA to provide a fair and equitable contract to include Kara Schwindt, and the open meeting will resume in the district library at 9:30 p.m. William Klein seconded the motion, which carried 7-0.

Other business discussed was: none

The meeting adjourned at 9:35 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sara Durner". The signature is written in a cursive style with a large initial 'S'.

Sara Durner  
Board Clerk