

# BURRTON UNIFIED SCHOOL DISTRICT NO. 369

## Burrton, Kansas

July Board Meeting  
July 8, 2019  
Board Room

The July meeting of the board of education was called to order by Karl Matlack, named as temporary chairperson, at 7:00 pm on Monday, July 8, 2019 in the board room with the following present: Anthony Schmitt, Mark Young, Colin Hoskinson, J. Manuel Hernandez, Aaron Hurst, Joan Simoneau - Superintendent, & Sara Durner - Board Clerk

Board members absent were: Jessica Jensen

James Everett was recognized as a visitor.

Anthony Schmitt moved that the agenda be approved as presented. J. Manuel Hernandez seconded the motion, which carried 6-0.

Anthony Schmitt nominated Karl Matlack as board president for the 2019-2020 fiscal year. Aaron Hurst seconded the motion, which carried 6-0. Karl Matlack accepted the position as president.

Anthony Schmitt nominated Aaron Hurst as board vice president for the 2019-2020 fiscal year. J. Manuel Hernandez seconded the motion, which carried 6-0. Aaron Hurst accepted the position over the phone.

J. Manuel Hernandez moved that the consent agenda be approved as follows: pledged securities report. Aaron Hurst seconded the motion, which carried 6-0.

The Special Education report was given by Aaron Hurst.

Casey Jacob - Harvey County Independent entered the meeting at 7:06 p.m.

The Recreation Commission report was given by Anthony Schmitt.

Superintendent Joan Simoneau gave the Superintendent's/K-5 Principal's report to the board.

The board discussed the following items:

- A. Technology Purchase
- B. Policies
- C. Meal Pricing

James Everett left the meeting at 7:45 p.m.

J. Manuel Hernandez moved that the following appointments be approved:

1. Truancy Reporting Officer, Expulsion Hearing Officer, Board's Agent (pertaining to federal programs, food service, purchasing, cooperative, service center, food service

hearing official, and district hearing official), Federal Program Compliance Officer - Joan Simoneau

2. Truancy Reporting Officer, Activity Fund Authorization, Assistant Deputy Clerk - Tyler Hoopes
3. Board Clerk, Health Insurance Representative, KPERS Representative, Custodian of Records - Sara Durner
4. Board Treasurer, Health Insurance Representative, KPERS Representative, Freedom of Information Officer - Tammy Unruh
5. Truancy Reporting Officer, Coordinator for Homeless Children - Jordan Elliott
6. Deputy Clerk, Food Service Determining Official - Leslie Campbell
7. Food Service Determining Official - Raenita Unruh

Mark Young seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve to adopt a 1,116 hour calendar for the 2019-2020 school year. J. Manuel Hernandez seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the destruction of accounting records for the fiscal year 2013-14. Student records including Driver's Education are permanent records and will not be destroyed. J. Manuel Hernandez seconded the motion, which carried 6-0.

Anthony Schmitt resolved that the regular meeting of the Board of USD No. 369 for the 2019-20 fiscal year be held on the dates listed below:

Monday, July 8<sup>th</sup> 2019  
Monday, August 12<sup>th</sup> 2019  
Monday, September 9<sup>th</sup> 2019  
Monday, October 14<sup>th</sup> 2019  
Monday, November 11<sup>th</sup> 2019  
Monday, December 9<sup>th</sup> 2019  
Monday, January 13<sup>th</sup> 2020  
Monday, February 10<sup>th</sup> 2020  
Monday, March 9<sup>th</sup> 2020  
Monday, April 6<sup>th</sup> 2020  
Monday, May 11<sup>th</sup> 2020  
Monday, June 8<sup>th</sup> 2020  
Monday, June 29<sup>th</sup> 2020

and that the regular meeting time will be 7:00 p.m. and the place will be in the board room adjacent to the USD 369 office. The board reserves the right to adjourn any regular meeting to another time and place. J. Manuel Hernandez seconded the motion, which carried 6-0.

Mark Young moved that the board approve the State Bank of Burrton as our official depository for 2019-2020. Aaron Hurst seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve the official depository pledge secure all deposited funds or the school must receive a letter or irrevocable credit from the State Bank of Burrton for the 2019-2020 school year. Aaron Hurst seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the appointment for Aaron Hurst to serve on the Special Education Cooperative Board Member with the other six board members as alternatives for 2019-2020. J. Manuel Hernandez seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the appointment for Mark Young to serve as a contact person for KASB governmental Relations Network for 2019-2020. Aaron Hurst seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the appointment for Manual Hernandez and Evan Thach to serve on the Recreation Commission for 2019-2020. Aaron Hurst seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve for USD 369 to participate in Title I, II, IV, and V and SRSA (formerly known as REAP) programs for 2019-2020. J. Manuel Hernandez seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve the following resolution waiving generally accepted principals for 2019-2020.

“WHEREAS, the Unified School District No. 369, Burrton, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2020 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 369, and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2020.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 369, Burrton, Kansas, in regular meeting duly assembled this 8th day of July 2019, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2020.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of the Unified School District No. 369 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.”

Aaron Hurst seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve the mileage reimbursement at \$.58 p/mile for 2019-2020. Anthony Schmitt seconded the motion, which carried 6-0.

Aaron Hurst moved that the board approve the Harvey County Independent as USD 369’s official newspaper for 2019-2020. Mark Young seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve the following resolution for 2019-2020.

“That the clerk be authorized to pay certain bills which are due at a date that either a discount for payment by a certain date can be taken advantage of or a penalty assessed by a certain date can be avoided when such dates are prior to a meeting of the Board, and that bills paid in this manner will be listed and presented to the Board for approval at the next regularly scheduled meeting.”

J. Manuel Hernandez seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve to authorize the limits of the petty cash funds to be \$1,500 in the district office as authorized by K.S.A. 72-1177 for 2019-2020. Aaron Hurst seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the substitute teacher pay at \$100.00/day for ½ a day or greater and \$50/day for under ½ a day; after ten consecutive days in the same position, the rate will increase to 1/182 of the base salary, retroactive to the beginning of the consecutive service for 2019-2020. J. Manuel Hernandez seconded the motion, which carried 6-0.

Aaron Hurst moved that the board accept the policy changes as presented. Mark Young seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board accept the technology purchase from CDW-G through Greenbush in the amount of \$58,200 for quote number KSBT340. Colin Hoskinson seconded the motion. which carried 6-0.

Anthony Schmitt moved that the board accept the resignation of Becky Broadhurst from the position of Assistant HS Girls Basketball. J. Manuel Hernandez seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board accept the fee schedule for the 2019-2020 school year. Anthony Schmitt seconded the motion, which carried 6-0.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Sara Durner  
Board Clerk