

hMowing Bid Request

Send Bids To: Mrs. Sara Durner
Clerk of the Board
USD 369 – Burrton
PO Box 369
Burrton, KS 67020

Bids must be received by 12:00 p.m. on Wednesday, April 9th, 2025. The bids will be considered by the USD 369 – Burrton District Office at 12:00 p.m. Monday, April 14th, 2025.

Bid should include:

1. Mowing of the school property every other week or as needed.
2. Mowing the football field weekly or as needed.
3. Catch grass clippings in the following areas:
 - a. Around all sidewalks
 - b. All areas inside the track and around the long jump, triple jump, discus, and shot put areas.
 - c. All areas around exterior building doors.
4. Trim around the buildings, shrubs, trees, sidewalks, flag poles, and other obstacles with a trimmer.

The following mowing services may be provided by USD 369 – Burrton, please provide additional quote if you would provide these services:

1. Spray at the edges of the track
2. Major pick-up of trash
3. Shrub and Tree pruning
4. Spray all fences, all sidewalk cracks, and miscellaneous other areas to keep the property neat.

Bid Price for Mowing USD 369 Property for the 2025-2026 (July 1, 2025 – June 30, 2026) School Year

\$ _____

_____ A copy of a certificate or letter indicating liability insurance coverage of no less than \$500,000 is enclosed with this bid.

_____ A copy of a certificate or letter indicating workmen's compensation insurance coverage on all individuals who will be involved with mowing USD 369 – Burrton property is enclosed with this bid.

Firm or Individual

Date

- USD 369 – Burrton reserves the right to refuse any or all bids.

USD 369 Lawn Maintenance and Service Agreement

This agreement was approved by the USD 369 – Burrton Administration on _____

_____. The agreement is between USD 369 – Burrton

and _____.

The _____ agrees to provide the following mowing services:

1. Mowing of the school property every other week or as needed.
2. Mowing the football field weekly or as needed.
3. Catch grass clippings in the following areas:
 - a. Around all sidewalks
 - b. All areas inside the track and around the long jump, triple jump, discus, and shot put areas.
 - c. All areas around exterior building doors.
4. Trim around the buildings, shrubs, trees, sidewalks, flag poles, and other obstacles with a trimmer.

The following mowing services will | will not be provided by USD 369 – Burrton:

1. Spray at the edges of the track
2. Major pick-up of trash
3. Shrub and Tree pruning
4. Spray all fences, all sidewalk cracks, and miscellaneous other areas to keep the property neat.

For these services, USD 369 – Burrton agrees to pay _____ a service fee of _____ to be paid as billed for services rendered. _____ will communicate with, Kara

Schwindt, or Sara Durner if there is a question or concern regarding the mowing service for USD 369 – Burrton. This agreement shall be void if the above-listed duties are not performed satisfactorily as determined by the USD 369 – Burrton Board of Education and/or the Superintendent.

Superintendent

Date

Attest by Clerk

Date

Specifications for Mowing USD 369 Property

- A. The following are specifications for the 2025-2026 Mowing Contract:
 - a. Mowing of the school property every other week or as needed.
 - b. Mowing the football field weekly or as needed.
 - c. Catch grass clippings in the following areas:
 - i. Around all sidewalks
 - ii. All areas inside the track and around the long jump, triple jump, discus, and shot put areas.
 - iii. All areas around exterior building doors.
 - d. Trim around the buildings, shrubs, trees, sidewalks, flag poles, and other obstacles with a trimmer.
 - e. Contract Begins July 1, 2025, and ends June 30, 2026.
- B. The following services may be provided by USD 369 – Burrton, you may include an additional quote for these services:
 - a. Spray at the edges of the track
 - b. Major pick-up of trash
 - c. Shrub and Tree pruning
 - d. Spray all fences, all sidewalk cracks, and miscellaneous other areas to keep the property neat.
- C. The mowing contractor will provide a copy of the certificate indicating liability insurance coverage of no less than \$500,000 or a letter from an insurance carrier indicating that if the mowing contractor is hired they will have liability insurance of no less than \$500,000. A copy of the certificate of insurance or verification that the mowing contractor is insurable will be sent with the bid.
- D. The mowing contractor will provide a copy of a certificate indicating proof of workmen's compensation insurance or a letter from an insurance carrier indicating that if the mowing contractor is hired they will have workmen's compensation insurance on all employees who will be involved with the mowing of USD 369 property. A copy of the certificate of workmen's compensation insurance or verification that the mowing contractor is insurable will be sent with the bid.