

BURRTON UNIFIED SCHOOL DISTRICT NO. 369

Burrton, Kansas

July Board Meeting
July 11, 2022
USD 369 Library

The July meeting of the board of education was called to order by Manuel Hernandez, named as temporary chairperson, at 7:00 pm on Monday, July 11, 2022 in the USD 369 Library with the following present: Anthony Schmitt, Mark Young, Angela Penner, J. Manuel Hernandez, William Klein, Kara Schwindt - Superintendent, & Sara Durner - Board Clerk

Board members absent were: Karl Matlack

Visitors were Michelle Blanchette - Harvey County Independent

Anthony Schmitt made the motion to approve Manuel Hernandez as the Temporary Chairperson. Aaron Hurst seconded the motion, which carried 6-0.

Anthony Schmitt moved that the agenda be approved with the addition of #11 Executive Session - Personnel. Manuel Hernandez seconded the motion, which carried 6-0.

William Klein nominated Karl Matlack as board president for the 2022-2023 fiscal year. Angela Penner seconded the motion, which carried 6-0. Karl Matlack accepted the position as president.

Anthony Schmitt nominated J. Manuel Hernandez as board vice president for the 2022-2023 fiscal year. William Klein seconded the motion, which carried 6-0. J. Manuel Hernandez accepted the position of vice president.

Anthony Schmitt moved that the consent agenda be approved as follows: pledged securities report. Angela Penner seconded the motion, which carried 6-0.

The Special Education report was given by Kara Schwindt.

The Recreation Commission report was not given.

Superintendent Kara Schwindt gave the Superintendent's report to the board.

Anthony Schmitt moved that the following appointments be approved:

- Truancy Reporting Officer, Expulsion Hearing Officer, Board's Agent (pertaining to Purchasing, Cooperative, Food Service Hearing Official, and District Hearing Official), Federal Program Compliance Officer, Coordinator for Homeless Children, 504 Coordinator, Title IX Coordinator

Kara Schwindt

- Truancy Reporting Officer, Activity Fund Authorization, Assistant Deputy Clerk

Tyler Hoopes

- Board Clerk, Health Insurance Representative, KPERS Representative, Food Service Authorized Representative, Custodian of Records, Federal Fiscal Compliance Officer

Sara Durner

- Board Treasurer, Health Insurance Representative, KPERS Representative, Freedom of Information Officer

Tammy Unruh

- Truancy Reporting Officer

Lindsay Hogan

- Deputy Clerk, Food Service Determining Official

Leslie Campbell

- Food Service Determining Official

Raenita Unruh

- Title IX Investigator

KASB

- Title IX Decision Maker Official

Mike Bonner

- Ark Valley Special Education Cooperative Alternate

Angela Penner

William Klein seconded the motion, which carried 6-0.

William Klein moved that the board approve to adopt a 1,116 hour calendar for the 2022-2023 school year. Angela Penner seconded the motion, which carried 6-0.

William Klein moved that the board approve the destruction of accounting records for the fiscal year 2016-2017. Student records including Driver's Education and permanent records and will not be destroyed. Aaron Hurst seconded the motion, which carried 6-0.

Anthony Schmitt resolved that the regular meeting of the Board of USD No. 369 for the 2022-2023 fiscal year be held on the dates listed below:

July 11, 2022

August 8, 2022

September 12, 2022

October 10, 2022

November 14, 2022

December 12, 2022

January 9, 2023

February 13, 2023

March 6, 2023

April 10, 2023

May 8, 2023

June 12, 2023

June 26, 2023

and that the regular meeting time will be 7:00 p.m. and the place will be in the USD 369 Library. The board reserves the right to adjourn any regular meeting to another time and place. Mark Young seconded the motion, which carried 6-0.

Mark Young moved that the board approve the State Bank of Burrton as our official depository for 2022-2023. Anthony Schmitt seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the appointment for Mark Young to serve as a contact person for KASB governmental Relations Network for 2022-2023. Aaron Hurst seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the appointment of Maranda Matlack to serve on the Recreation Commission until June 30, 2024 & Karren Critchfield until June 30, 2025. Mark Young seconded the motion, which carried 6-0.

William Klein moved that the board approve for USD 369 to participate in Title Services and SRSA (formerly known as REAP) programs for 2022-2023. Angela Penner seconded the motion, which carried 6-0.

Aaron Hurst moved that the board approve the following resolution waiving generally accepted principals for 2022-2023.

“WHEREAS, the Unified School District No. 369, Burrton, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2023 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 369, and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2023.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 369, Burrton, Kansas, in regular meeting duly assembled this 8th day of July 2019, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2023.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of the Unified School District No. 369 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.”

Angela Penner seconded the motion, which carried 6-0.

William Klein moved that the board approve the mileage reimbursement at \$.625 p/mile for 2022-2023. Anthony Schmitt seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the Harvey County Independent also known as the Harvey County Now as USD 369’s official newspaper for 2022-2023. Aaron Hurst seconded the motion, which carried 6-0.

Aaron Hurst moved that the board approve the following resolution for 2022-2023.

“That the clerk be authorized to pay certain bills which are due at a date that either a discount for payment by a certain date can be taken advantage of or a penalty assessed by a certain date can be avoided when such dates are prior to a meeting of the Board, and that bills paid in this manner will be listed and presented to the Board for approval at the next regularly scheduled meeting.”

William Klein seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve to authorize the limits of the petty cash funds to be \$1,500 in the district office as authorized by K.S.A. 72-8208 for 2022-2023. William Klein seconded the motion, which carried 6-0.

William Klein moved that the board approve the substitute teacher pay at \$100.00/day for 4.01+ hours per day and \$50/day for 4 hours and under a day; after ten consecutive days in the same position, the rate will increase to 1/182 of the base salary, retroactive to the beginning of the consecutive service for 2022-2023. Angela Penner seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve Carole DeWald for district counsel for 2022-2023 that KASB cannot provide. Mark Young seconded the motion, which carried 6-0.

The Board discussed the following

- A. Fees
- B. Transportation
- C. Draft Budget/Revenue Neutral Rate Intent to Exceed
- D. Intro to Health Care Curriculum
- E. Goal Setting Dates w/ Gary Sechrist
- F. Student Accident Insurance

Angela Penner moved to approve the bills for payment as presented. William Klein seconded the motion, which carried 6-0.

William Klein moved to approve the fees as presented with the only increase being to food service pricing. Aaron Hurst seconded the motion, which carried 6-0.

Aaron Hurst moved to approve the intent to exceed Revenue Neutral for 2022-2023. William Klein seconded the motion, which carried 6-0.

Anthony Schmitt moved to approve the hiring of Lesley Matlack as Head High School Volleyball coach and Paula Boese as Assistant HS Volleyball Coach. Angela Penner seconded the motion, which carried 6-0.

William Klein approved the Intro to Health Care Curriculum as presented for up to 15 books. Angela Penner seconded the motion, which carried 6-0.

Anthony Schmitt moved to approve the KERMP Student Accident insurance pursuant to it covering 6th graders participating in sports. William Klein seconded the motion, which carried 6-0.

Aaron Hurst made the motion that “Joan Simoneau went over the 2021-2022 state assessment data in June 2022.” Angela Penner seconded the motion, which carried 6-0.

Angela Penner moved to approve the disposal of Tech equipment, giving staff first opportunity at \$10/unit. Anthony Schmitt seconded the motion, which carried 6-0.

Anthony Schmitt moved to approve the disposal of old furniture in the white garage in the bus lot. Mark Young seconded the motion, which carried 6-0.

William Klein moved to approve of the disposal and disbursement of art supplies as presented. Angela Penner seconded the motion, which carried 6-0.

William Klein moved to approve the disposal of Math curriculum as presented. Angela Penner seconded the motion, which carried 6-0.

Manuel Hernandez moved that the board go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA to include Kara Schwindt, and the open meeting will resume in the district library at 8:05 p.m. Anthony Schmitt seconded the motion, which carried 6-0.

Manuel Hernandez Move the board go into an executive session to discuss individual employee information pursuant to the non-elected personnel exception under KOMA to include Kara Schwindt, and the open meeting will resume in the district library at 8:20 p.m. William Klein seconded the motion, which carried 6-0.

Other business discussed was: SNP Program Renewal

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Sara Durner
Board Clerk